



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
OFFICE OF FINANCIAL AND INSURANCE SERVICES
DEPARTMENT OF LABOR & ECONOMIC GROWTH
ROBERT W. SWANSON, ACTING DIRECTOR

LINDA A. WATTERS
COMMISSIONER

Memorandum

DATE: April 20, 2006

TO: Insurance Producers, Insurers and Other Licensees

FROM: Sonya W. Dungey, Director
Insurance Licensing & Investigations

SUBJECT: 30-day Effective Date/Original Signature Policy for FIS 0200 Affiliation Forms

Effective immediately, there will be a 30-day backdating limit enforced on the effective dates of all FIS 0200 Agency Affiliation forms received in our office. Additionally, each form must contain the original of any required signature so it may not be sent via facsimile. The FIS 0200 form is for Agency Affiliations of all individual affiliates, associate dealerships and their owners, associate lenders, and to inactivate any affiliation previously submitted.

The FIS 0200 form is located at www.michigan.gov/ofis = Forms = Insurance, Insurance Licensing Forms, FIS 0200.

FIS 0200 forms are not required to affiliate solicitors to an agency.

If you have any questions regarding this process or need clarification, please contact our office at 1-877-999-6442.